

21ST CENTURY DRIVING

Dear Customer

In recent weeks, it has been a very difficult time for all of us. Our lives, and the way we live them, have been turned upside down in many ways. The same will apply to re-starting your driving lessons. We will have to adopt some new working practices if we are to keep ourselves as safe as possible when inside the car

I have been working hard on the "return to training" protocols and would like to thank those of you who were consulted for your advice based on your professional experience. My own background in these matters is food industry and catering based, but there were many new challenges involved in the type of "close proximity" nature of the enclosed environment that the training car represents

By attending your lessons, you will be confirming that you have not had any of the symptoms of the Covid-19 virus, co-habiting with someone who is in isolation or shielding, or knowingly been in contact with someone who might have. There may be some paperwork to be done each lesson. If you are unsure on this condition, please speak to (not message) me before the lesson

The protocols have been broken down into 3 sections:

SECTION 1 - Immediately prior to your lesson, YOU MUST:

- 1 Organise lesson payment by an online system which we can arrange (avoids cash handling)
- 2 Wash your hands and any exposed skin thoroughly with soap and water
- 3 Ensure you are wearing clean clothes suitable for the conditions on the day (including eyewear)
- 4 Put your facemask and gloves on just before you leave your house **NB**
- 5 Avoid contact/proximity with **ANYONE** after leaving your house and entering the car

SECTION 2 - Immediately prior to your lesson, I WILL:

- 1 Return home, to clean, sanitise and protect the common surfaces of the car
- 2 Wash thoroughly and change clothes after cleaning the car
- 3 Travel directly to your home to collect you
- 4 During the lesson, we will both wear PPE inside the car

During the lesson, we will attempt to keep an "eyes front" policy when talking. We may need to use extra mirrors to facilitate this. Obviously, the correct road safety procedures will need to be used, just do your best not to speak when turning your head

SECTION 3 - After the lesson, WE WILL:

- 1 Return you home at the end of the lesson
- 2 Agree and confirm your next lesson
- 3 Remove our PPE outside of the car and I will double bag it for disposal

These protocols will be reviewed and amended in line with current government advice and may be subject to change

NB Initially the proposal was to supply PPE, but this is not possible for a number of reasons. Different sizes and preferences required for up to 20 individuals and the lead time to source these were prohibitive. So by asking you to source their own, the choice of size, style and personal preference is up to you

Thank-you for your compliance

for 21ST CENTURY DRIVING

